



# CURRICULUM



**AFCKS TECHNOLOGIES**



# PRE-REQUISITES

Basic knowledge of Microsoft Excel

# WHAT YOU WILL LEARN FROM THIS COURSE

- This course is designed keeping in mind real time aspects and practical scenarios covering real time challenges.
- This course is designed from Beginner to Advanced Level.

The course is divided into 3 levels

- **Beginners** : The absolute fundamentals of tableau. Hit the ground running by learning all the basics, and how tableau manipulates your data. Even students with existing knowledge may learn something here.
- **Intermediate** : Advance your data visualisation skills and learn to leverage your data. Students will learn the bulk of tableau here.
- **Advanced** : Put all your skills learned to the test, and learn even more by completing a fully interactive workbook consisting of three linked dashboards. You will learn advanced dashboard skills here whilst bringing together all your knowledge.

# TABLEAU 10.3 DESKTOP TRAINING

## 1. INTRODUCTION

## 2. TABLEAU TERMINOLOGY, FIELD TYPES AND VISUAL CUES

- 2.1 TABLEAU TERMINOLOGIES
- 2.2 OPENING & CLOSING TABLEAU
- 2.3 START PAGE
- 2.4 DATA SOURCE PAGE
- 2.5 CONNECTING TO DATABASE
- 2.6 CREATING TABLE JOINS & DIFFERENT TYPES OF TABLEAU JOINS
- 2.7 DIFFERENT TYPES OF FILE TYPES, FILE EXTENSIONS
- 2.8 DIFFERENCE BETWEEN EXTRACT & LIVE CONNECTION
- 2.9 DATA EXTRACT VS DATA SOURCE FILTER
- 2.10 TABLEAU UNION VS TABLEAU PIVOT

## 2.TABLEAU TERMINOLOGY, FIELD TYPES & VISUAL CUES (CONTD..)

2.11 TABLEAU WORKSPACE (DEVELOPMENT AREA)

2.12 VIEW SECTIONS

2.13 DATA TYPES & SYMBOLS

2.14 DATA ROLES (DIMENSIONS VS MEASURES)

2.15 DATA ROLES (CONTINUOUS VS DISCRETE)

2.16 CHANGING DATA TYPES & DATA ROLES

2.17 USING FIELDS IN ROWS & COLUMNS

2.18 MEASURE NAMES & MEASURE VALUES

2.19 USING NUMBER OF RECORDS

## 3. UNDERSTANDING MARK TYPE & DIFFERENT TYPE OF MARK SHELVES

- 3.1 BEHAVIOUR OF DIMENSIONS IN DIFFERENT MARK SHELVES
- 3.2 BEHAVIOUR OF MEASURES IN DIFFERENT MARK SHELVES
- 3.3 DIFFERENT MARK TYPES
- 3.4 DIFFERENT TYPES OF COLOUR PALETTE'S

## 4. BUILDING VIEWS

- 4.1 UNDERSTANDING ROWS & COLUMNS
- 4.2 TRANSPOSING TEXT TABLES
- 4.3 ADDING TOTAL, SUB-TOTAL, GRAND-TOTAL TO A TEXT TABLE
- 4.4 NORMAL FILTER/ QUICK FILTER
- 4.5 DIFFERENCE BETWEEN DIMENSION FILTERS & MEASURE FILTERS
- 4.6 UNDERSTANDING DATE FIELDS & FILTER OPTIONS
- 4.7 SORTING OF DATA
- 4.8 SETS FOR DIMENSIONS
- 4.9 BINS FOR MEASURES
- 4.10 GROUPS
- 4.11 HIERARCHY
- 4.12 DIFFERENCE BETWEEN FILTERS, GROUPS, SETS, HIERARCHY
- 4.13 AGGREGATIONS
- 4.14 TYPES OF AGGREGATIONS (DIMENSION VS MEASURES)
- 4.15 CHANGING AGGREGATIONS FUNCTIONS

## 5. KPI CHART

- 5.1 CREATING KPI CHART FOR SIMPLE TEXT TABLE
- 5.2 CREATING KPI CHART FOR YOY & MOM
- 5.3 CUSTOM SHAPES
- 5.4 QUICK TABLE CALCULATIONS

## 6. GEOGRAPHICAL MAP

- 6.1 BASIC GEOGRAPHICAL MAP
- 6.2 ADVANCED GEOGRAPHICAL MAP
- 6.3 MAP BOX INTEGRATION
- 6.4 CUSTOM GEOCODING
- 6.5 PAGE SHELF



## 7. BAR CHARTS

- 7.1 SIMPLE BAR CHART
- 7.2 BAR IN BAR CHART
- 7.3 USING SHAPES IN BAR CHARTS

## 8. TREND CHARTS

- 8.1 SIMPLE TREND CHART (DISCRETE VS CONTINUOUS)
- 8.2 COMBINED TREND CHART
- 8.3 BAR VS LINE CHART
- 8.4 USING SHAPES IN TREND CHART
- 8.5 REPRESENTING TREND CHART WITH LOLLIPOPS
- 8.6 SPARKLE LINE CHART

## 9. PIE CHARTS

- 9.1 SIMPLE PIE CHART
- 9.2 PIE CHARTS FOR DIFFERENT FIELDS WITHIN A DIMENSION
- 9.3 DONUT CHARTS
- 9.4 USING SHAPES WITHIN A DONUT CHART

## 10. OTHER CHART TYPES

- 10.1 WORD CLOUD CHART
- 10.2 BUMP CHART
- 10.3 WATERFALL CHART
- 10.4 FUNNEL CHART
- 10.5 HEAT MAPS
- 10.6 HIGHLIGHT TABLES
- 10.7 TREE MAP
- 10.8 CIRCLE VIEW
- 10.9 SIDE—BY-SIDE CIRCLE VIEW
- 10.10 AREA MAPS
- 10.11 BIN CHARTS/ HISTOGRAMS
- 10.12 BOX & WHISKER PLOT
- 10.13 SCATTER PLOT
- 10.14 GANTT CHART
- 10.15 BULLET CHART
- 10.16 BUBBLE CHART
- 10.17 DNA CHART
- 10.18 SLOPE GRAPH

## **11. CALCULATED FIELDS**

11.1 SIMPLE CALCULATED FIELDS

11.2 ADVANCED CALCULATED FIELDS

11.3 DIFFERENT TYPES OF FUNCTIONS IN CALCULATED FIELDS

11.4 LOD'S

## **12. DATA BLENDING & PARAMETERS**

12.1 DATA BLENDING

12.2 CREATING SIMPLE PARAMETERS

12.3 ADVANTAGES & DISADVANTAGES OF PARAMETERS

12.4 USE CASES OF PARAMETERS

## **13. DASHBOARDS**

13.1 COMPONENTS OF DASHBOARD

13.2 UNDERSTANDING HOW TO PLACE WORKSHEETS IN CONTAINERS

13.3 ACTION FILTERS & ITS TYPES

13.4 HOW TO MAKE A WORKSHEET GLOBAL

13.5 BEST PRACTICES TO DEVELOP A DASHBOARD

## **14. TABLEAU SERVER INTRODUCTION**

14.1 HOW TO PUBLISH A DASHBOARD IN TABLEAU SERVER

14.2 HOW TO SET PERMISSION LEVELS FOR USERS ACCESSING THE DASHBOARD IN TABLEAU SERVER